

# Scoil an Spioraid Naoimh, Cailíní

## School Rules

1. Children are required to attend school regularly and to be punctual. The bell rings at 8.50a.m. for children to go to their classrooms.
2. Full uniform must be worn at all times, unless otherwise instructed, (gym days, swimming days etc.). Black tights and flat dark shoes must be worn. High heels or platforms are strictly forbidden. Properly fitting runners must be worn with the track suit.
3. Personal hygiene, spotlessly clean hands and practising correct cough /sneeze etiquette is essential.
4. Visitors to the school should be welcomed politely as follows “Fáilte Romhat”
5. Pupils should stand back for teachers and visitors, open doors and offer help if a teacher has a lot to carry.
6. Necklaces, rings or bracelets may not be worn. One simple stud ear ring may be worn in the lobe of each ear.
7. Nail varnish may never be worn in school. Hair must be tied up or plaited at all times.
8. Mobile phones or any kind of electronic communication device may not be used in school.
9. Pupils must knock when entering a classroom. Permission to give a message to a pupil in the class must be requested politely.
10. Pupils must not enter the staffroom.
11. Pupils must wait to be attended to at the Principal’s or Secretary’s office.
- 12 Pupils must respect school property and that of others. No writing or marking of school property.
13. Classrooms, corridors, cloakrooms and school yard must be kept tidy. Litter is unacceptable. Children bring home lunch / litter/ waste each day.
14. Bullying of any sort is unacceptable. Rough games are not permitted in the school yard.
15. Children are not allowed to have Chewing Gum or Tippex in school
16. Parents who wish to speak to a child’s teacher must make an appointment beforehand, so that the teacher has an opportunity to arrange for proper supervision of her class while she is speaking to the parent.
17. Children are not permitted to leave the school for any reason during school hours unless accompanied by a parent. In such circumstances, children must be collected from the Principal’s / Secretary’s office.
18. When a child has been absent from school for any reason, parents should inform the school.
19. Homework is to be done properly. If for some reason, homework cannot be done, parents should write a note of explanation in the Homework Journal. We request parents to sign the child’s homework each night.
20. Details of allergies or any medication which your child is taking should be shared with the school.

**I HAVE READ THE SCHOOL RULES AND I WILL SUPPORT THE WORK OF THE STAFF:**

**PARENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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**Disclaimer:** We gather and process your child’s personal data for the purposes of administering the education of your child.

To facilitate this, we will input your child's data into the School’s Management Information System: Databiz Online Primary Online Database, Unique Publications App Development. Databiz is a secure software system from where the data is only processed for the above purpose. POD is a Primary Online Database run by the Department of Education and Skills. Unique Publications App Development manage our school App.